



## Agency Open Records Officer (AORO) Registration

### AORO Contact Information:

Agency: BOROUGH OF NEW FLORENCE

AORO Name: CHERYL A. PRIEST

Agency Street Address: 119 FRANKLIN STREET, P.O. BOX 272

City: NEW FLORENCE State: PA Zip: 15944

Email: NFBRTKL@GMAIL.COM

*Agencies may use a dedicated email address for requests, i.e. RTKLrequests@sampleagency.gov*

Agency Phone: 724-235-2000

Agency Fax: 724-235-2127

Agency Website: NEWFLORENCEBOROUGH.ORG/

### Agency Posting Requirements

Section 504(b) of the Right-to-Know Law (RTKL) requires every state and local agency to post the following information at the agency office and on the agency's website, if the agency maintains a website:

- Contact information for the agency's AORO.
- Contact information for the Office of Open Records or other applicable appeals officer.
- A form which may be used to file a request. (This can be the OOR's Standard RTKL Request Form.)
- Agency regulations, policies and procedures related to the RTKL, if any.

Please select one of the following:

- The agency posted all information required by Section 504(b) of the RTKL at the agency office and on the agency's website.
- The agency posted all information required by Section 504(b) of the RTKL at the agency office and the agency does not maintain a website.

CHERYL A. PRIEST

AORO Signature

JANUARY 7, 2025

Date